



PHOTOSHOOT AGREEMENT

Here at Orlando Wedding and Party Rentals, we love helping our fellow vendors out in any way we can. We completely understand the importance & benefits of photoshoots, and how necessary they are!

However, in response to COVID-19 we've had to adjust our policy regarding photoshoots. Please review our list of updated stipulations, below.

- You must provide at least 2 weeks' notice of your photoshoot.
- To schedule your photoshoot with us, we must receive:
 - This agreement (signed)
 - List of proposed OWPR rentals
 - List of all participating vendors
 - Delivery / strike times
 - Photoshoot details (theme, venue, etc.)
- Must provide advance notice if you are intending to submit for publication.
- OWPR reserves the right to change/ substitute the products used in the photoshoot based on *business needs, and availability*.
- Photographer/ Videographer guarantees that the image gallery/ video will be shared with OWPR in a reasonable amount of time (4-5 weeks, unless otherwise discussed) and can be used in various promotional means by OWPR (print, social media, website, etc).
- OWPR must be given credit whenever photos / videos from the photoshoot are shared on social media / blogs. OWPR agrees to give credit to all vendors involved.

Additionally,

- In response to COVID-19, we're opening up our warehouse / showroom spaces for photoshoots.
 - Must view space beforehand
 - Must wear a face mask while in our warehouse/ showroom
 - Must clean up after yourself
 - Must abide by stipulations listed above
 - Can only host photoshoots **Monday - Wednesday (9am - 5pm)**
- At this time, we are instituting a delivery fee for most photoshoots. Delivery fee is based on the venue's location (photoshoots at our warehouse / showroom are exempt)
- We are not able to offer delivery services **Thursday - Sunday**.
- We are not able to offer delivery services for the months of: **March, April, May, October, November, or December**.
- We do offer some items for pick-up from our Lake Mary office.

By signing and dating below, you agree to the above terms. Failure to meet the above terms could result in the cancellation of your order with us, and the hindrance of future orders.

Photoshoot Name or Theme: _____

X_____ X_____

(Coordinator / Designer / Person In Charge) (Photographer / Videographer)

Date: _____ Date: _____